

# The Journal of Rheumatology

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## Submission Guidelines

Articles, editorials, reviews, hypotheses, case reports of exceptional interest, images in rheumatology, and letters will be accepted for publication following successful review and on condition that they are submitted solely to this journal. Case reports should be submitted as letters to the Editor. Subject matter may relate to the broad field of rheumatology, rehabilitation medicine, immunology, infectious diseases or orthopedic subjects pertaining to the rheumatic diseases. Manuscripts containing original material are accepted for consideration with the understanding that neither the article nor any part of its essential substance, tables, or figures has been or will be published or submitted for publication elsewhere before appearing in *The Journal*. This restriction does not apply to abstracts or press reports published in connection with scientific meetings.

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For articles reporting clinical trials, registration in an appropriate public registry before the start of patient enrollment is strongly encouraged. Authors of articles reporting registered trials should include the trial registration number in the Abstract and in the Materials and Methods sections of their manuscript. The registration number will be published in articles accepted for publication.

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Manuscripts should be concise and typed double-spaced with liberal margins.

Journal titles cited in the references must conform to the abbreviations used in *Index Medicus* and follow the style shown below. Manuscripts should be submitted online accompanied by a covering letter indicating that the final manuscript has been seen and approved by all the authors and that they have given necessary attention to ensure the integrity of the work. The covering letter should note the type of manuscript submitted (full-length article, brief communication, case report [formatted as a Letter to the Editor], images in rheumatology, or letter to the editor). The manuscript, accompanying tables, and figures should be prepared for online submission and review using conventional software. Number each page, including tables and figure legends, in sequence. Organize the manuscript to include: Title Page, Abstract, Introduction, Materials and Methods, Results, Discussion, Acknowledgment, References, Tables, Figures, and Figure Legends. For full-length articles and brief communications, submit a structured abstract of no more than 250 words and 100 words, respectively. Indicate the main sections of the manuscript by side headings. Use the Arabic numbering system throughout the manuscript except at the beginning of sentences. Check manuscripts carefully before submission. To aid in the review process, include the statistical worksheet (not for publication), if applicable. Because of increasing publication costs, present the message as concisely as possible. For example, the Discussion should not exceed half the length of the whole article (preferably a third). Authors are encouraged to suggest the names of 3 or 4 persons who might be considered suitable reviewers of their work.

Brief communications are short investigative papers organized in the same manner as full-length manuscripts, but which contain 1000 words or less, with no more than 3 figures or tables, and up to 15 references.

Editorials and review articles are usually solicited by the editors, but unsolicited material is also considered. Before submitting an editorial or a review, send a brief summary to the editor. Manuscripts on novel topics of interest will be recommended for submission and peer-review. Editorials and review articles on rheumatologic aspects of clinical practice, clinical therapeutics, current concepts, drug therapy, and mechanisms of disease are considered. Editorials are up to 1500 words, with up to 2 figures/tables (total) and 20 references. Reviews are up to 3000 words, with a maximum of 4 figures/tables (total) and up to 50 references.

Case reports are abbreviated case descriptions of exceptional clinical findings and clinical course, and should be submitted in the format of letters to the Editor.

Images in Rheumatology are abbreviated case descriptions of abstract length (about 250 words and 3 to 5 references) that feature exceptional visual illustrations.

Correspondence in the form of a Letter to the Editor should not exceed 800 words, with a maximum of 10 references and no more than 2 figures (submitted per above guidelines) or tables; and no subdivision for an abstract, methods, or results. Letters should have no more than 4 authors.

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### Title Page. Title page should be prepared in the following order:

Full title of manuscript, which should be concise but informative.

Complete given names and surnames of all authors, without degrees.

Structured abstract, 250 words and 100 words or less, briefly describing Objective, Methods, Results, Conclusion. This applies to original articles and brief communications, respectively.

Case reports should be submitted in the format of letters to the Editor.

Key Indexing Terms—must be MeSH terms; others will be rewritten by the Editor. No more than 6 terms.

Name of department(s) and institution(s) to which the work should be attributed.

The source(s) of support in the form of grants or industrial support.

Initials, surnames, appointments and highest academic degrees of all authors.

Name and address of author to whom requests for reprints should be made.

Name and address of author responsible for correspondence about the manuscript. A short running footnote of no more than 4 words.

### Acknowledgment

Acknowledgment, if applicable, should be added at the end of the discussion of the paper and before the references. It should not acknowledge grant or industrial support for fellowship awards, all of which should appear on the title page.

### Tables

Prepare each table on a separate page, double-spaced. Number tables consecutively and supply a brief legend for each. References cited only in tables should be numbered in the sequence established by identification in the text.

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**Journal.** Standard Journal Article (List all authors, but when 7 or more, list 6 and add "et al"): Soter NA, Wasserman SI, Austen KF. Cold urticaria: release into the circulation of histamine and eosinophil chemotactic factor of anaphylaxis during cold challenge. *N Engl J Med* 1976;294:687-90.

**Journal Supplement.** Dawkins RL, Garlepp MJ, McDonald BL, Williamson J, Zilko PJ, Carrano J. Myasthenia gravis and D-penicillamine. *J Rheumatol Suppl* 1981;8 Suppl 7:169-72.

**Corporate Author.** The Committee on Enzymes of the Scandinavian Society for Clinical Chemistry and Clinical Physiology. Recommended method for the determination of gamma-glutamyl-transferase in blood. *Scand J Clin Lab Invest* 1976;36:119-25. Editorial. Coffee drinking and cancer of the pancreas [editorial]. *BMJ* 1981;283:628.

**Letter to the Editor.** Gardner GC, Lawrence MK. Polyarteritis nodosa confined to calf muscles [letter]. Pedrol E, Garcia F, Casademont J [reply]. *J Rheumatol* 1993;20:908-9.

**Abstract.** Fischman SA, Joiner KA. Binding of the 3rd component of complement C3 by toxoplasma gondii [abstract]. *Clin Res* 1987; 35:475A.

**Chapter in Book.** Weinstein L, Swartz MN. Pathogenic properties of invading microorganisms. In: Sodeman WA Jr, Sodeman WA, editors. *Pathologic physiology: mechanisms of disease*. Philadelphia: WB Saunders; 1974:457-72.

**Personal Author(s).** Osler AG. Complement: mechanisms and functions. Englewood Cliffs: Prentice-Hall; 1976. Corporate Author. American Medical Association Department of Drugs. *AMA Drug Evaluations*. 3rd ed. Littleton: Publishing Sciences Group; 1977.

**Editor, Compiler, Chair as Author.** Rhodes AJ, Van Rooyen CE. *Text of virology: for students and practitioners of medicine and the other health sciences*. 5th ed. Baltimore: Williams & Wilkins; 1968.

**Published Proceedings Paper.** DuPont B. Bone marrow transplantation in severe combined immunodeficiency with an unrelated MLC compatible donor. In: White HJ, Smith R, editors. *Proceedings of the Third Annual Meeting of the International*

*Society for Experimental Hematology* 1973, Oct 29-31; Houston: International Society for Experimental Hematology; 1974:44-6.

**Agency Publication.** National Center for Health Statistics. Acute conditions: incidence and associated disability. United States, July 1968-June 1969. Rockville: National Center for Health Statistics; 1972; DHEW publication no. (HSM)72-1036. (Vital and health statistics; series 10, no. 69).

**Dissertation or Thesis.** Cairns RB. Infrared spectroscopic studies of solid oxygen [dissertation]. Berkeley: University of California; 1965, 156 p.

**Newspaper Article.** Shaffer RA. Advances in chemistry are starting to unlock mysteries of the brain: discoveries could help cure alcoholism and insomnia, explain mental illness. How the messengers work. *Wall Street Journal* 1977 Aug 13; sect. A: 1 (col.1), 10(col.1) .

**Magazine Article.** Roueche B. Annals of medicine: the Santa Claus culture. *The New Yorker* 1971 Sep 4:66-81.

**Article in a Foreign Language.** Give exact title in original language, plus a brief summary of the title in English.

**Serial on the Internet.** Abood S. Quality improvement initiative in nursing homes: the ANA acts in an advisory role. *Am J Nurs [serial on the Internet]*. 2002 Jun [cited 2002 Aug 12];102(6):[about 3 p.]. Available from: <http://www.nursingworld.org/AJN/2002/june/Wawatch.htm>

**Monograph on the Internet.** Foley KM, Gelband H, editors. *Improving palliative care for cancer* [monograph on the Internet]. Washington: National Academy Press; 2001 [cited 2002 Jul 9]. Available from: <http://www.nap.edu/books/0309074029/html/>.

**Homepage/Website.** Cancer-Pain.org [homepage on the Internet]. New York: Association of Cancer Online Resources, Inc.; c2000-01 [updated 2002 May 16; cited 2002 Jul 9]. Available from: <http://www.cancer-pain.org/>.

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